

Women Education Leaders in Virginia Board of Directors



Wednesday, March 15, 2017
Holiday Inn, University Area
Charlottesville, VA
4:30-6:00 PM

MEETING MINUTES

Item #	Leader	Topic	Time	Outcome	Action
1	Beth Baptist	Welcome & Agenda Overview Beth Baptist welcome everyone to the meeting and our 18 th annual conference. Beth and the board welcomed Judy Lam to her return to WELV.	4:30-4:35		
2	Elaine Fogliani	Approval Minutes of January Board Meeting	4:35-4:40	Minutes approved – Staci England made the motion. Linda Reviea seconded the motion.	
3	Judy Lam	Financial Statement Judy Lam stated that the organization had about \$40,000 in the bank account plus \$10k in a CD. Several checks have been received and Judy will complete invoicing for the conference. The bank account needs to be reconciled as well. Judy will get reports out to the board soon after the	4:40-4:50	Approval of Financial Statement - Staci England made the motion. Margaret Blackmon seconded the motion.	

		conference.			
4	Elaine Fogliani/ Judy Lam	<p>Last Minute Review of Conference and Board Responsibilities</p> <p>Executive Director Elaine Fogliani thanked the board members for reviewing the conference program for errors and changes that needed to be made. Elaine has sent out the conference script to everyone that has a role in announcements, introductions, etc. Elaine noted that Sarah Armstrong’s husband Stu would be arriving Friday before lunch with members of their family. She was not sure how many but could be up to 10. Stewart Roberson from Moseley Architects will be introducing him and his family.</p>	4:50-5:15		
5	Elaine Fogliani	<p>Annual Business Meeting on Friday</p> <p>Elaine will present the slate of nominees for officers during the annual business meeting on Friday. Paula Lichello will review the changes to the By-Laws and explain them to the members in attendance.</p>	5:15-5:20		
6	Judy Lam	<p>Report from Executive Coordinator</p> <p>Judy thanked Elaine and the board for the confidence they have placed in her by asking her to return to WELV. She stated that she is looking forward to working with Elaine and the organization for the good of WELV.</p> <p>No real information ready yet – 95 registrations for conference, plus additional 25 with sponsors and guests to attend. Judy needs help with getting folders together after board dinner. Several board members volunteered to help.</p>	5:20-5:25	Board will receive information.	

7	Beth Baptist	<p>Approval of Credit Card Resolution Elaine drew up the resolution and Beth Baptist and Sheri Almond signed it. Judy Lam will copy for WELV files and get it to the bank for processing.</p>	5:25-5:30	Board approved the credit card resolution.	
7	Elaine Fogliani	<p>July Board Retreat Several dates in July were presented – July 21st was agreed upon. It will be held at Margaret Blackmon’s home on Afton. Elaine will work on the agenda and other items for the retreat.</p>	5:30-5:40		
	Elaine Fogliani	<p>Other business Elaine noted that the WELV charms will not be arriving in time for the conference and that she has put together gift packages in place of the charms.</p> <p>Dixcy from American Reading has not returned phone calls or emails from Elaine or Judy. Judy sent an invoice for the \$5000 partnership fee but has not received any response from Dixcy.</p> <p>Elaine will be working with sponsors for next year. Save the date cards will be given out at the retreat – next year’s date: March 15-16th.</p> <p>WELV board dinner at 6pm. Ambassadors will be attending also and BCWH will have three representatives.</p>			
	Beth Baptist	<p>Adjournment Beth asked if there was any other business and then a motion for adjournment.</p>	5:45		
9		WELV BOARD DINNER	6:00	Sponsored by BCWH Architects	